

**Kinser, Robin D.**

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**From:** Kinser, Robin D.  
**Sent:** Thursday, November 09, 2000 2:20 PM  
**To:** Ferguson, Robert; Haut, Stephen; Hempfling, Walter; Renaud, Jean-Marc; Richard Carchman (E-mail); Tricker, Anthony  
**Cc:** Kinser, Robin D.  
**Subject:** FW: meeting with Rick and Richard

FYI

-----Original Message-----

**From:** Putney, Rebecca M.  
**Sent:** Thursday, November 09, 2000 2:14 PM  
**To:** Kinser, Robin D.  
**Subject:** RE: meeting with Rick and Richard

Dial in

US 877-300-8186 / 679039  
Intl 734-414-0268 / 679039  
Host 877-300-8186 / 786616 (Robin)

December 7  
9 - 11 a.m.  
T2 conference room  
Nitrosamine consensus team meeting

*Rebecca*

-----Original Message-----

**From:** Kinser, Robin D.  
**Sent:** Wednesday, November 08, 2000 9:23 AM  
**To:** Putney, Rebecca M.  
**Cc:** Kinser, Robin D.  
**Subject:** FW: meeting with Rick and Richard

Rebecca--

I also need a place for this meeting and an domestic and international dial-in numbers. I need a good speakerphone and room for 6 in person attendees. Thanks. I have already publicized time and date on this one, so folks should be committed, but I need the place and numbers for Renaud and Tricker to call in. Thanks.

Robin

-----Original Message-----

**From:** Kinser, Robin D.  
**Sent:** Monday, November 06, 2000 3:10 PM  
**To:** Bugg, Joy J.; Mawyer, Denise T.  
**Cc:** Kinser, Robin D.  
**Subject:** RE: meeting with Rick and Richard

Joy and Denise--

Please schedule 9 - 11 a.m. EST on Dec. 7 for a nitrosamine consensus team meeting on the calendars of Drs. Solana and Carchman. Joy--I think Rick will only need about 30 min to describe his vision of scope and desired outcomes and answer questions, but it's probably best to block 9 - 10 for him. Denise--I want Richard for the whole meeting. Thanks to you both!

Robin

-----Original Message-----

**From:** Bugg, Joy J.  
**Sent:** Monday, November 06, 2000 11:16 AM  
**To:** Kinser, Robin D.  
**Subject:** RE: meeting with Rick and Richard

Dec. 7--shall I block 9 - 11a?

-----Original Message-----

**From:** Kinser, Robin D.  
**Sent:** Friday, November 03, 2000 5:04 PM  
**To:** Bugg, Joy J.; Mawyer, Denise T.  
**Cc:** Kinser, Robin D.  
**Subject:** meeting with Rick and Richard

Hi--

Because I love a challenge, I'm trying to set up a meeting with both Rick and Richard in attendance. I'm currently interested in Dec. 1, 4, 7, or 8. I need 2 hours of Richard, but probably only 30 minutes of Solana, and it has to be morning because I have Neuchatel folks who'll be conferencing in. What's possible? And keep in mind I know that a meeting set up on November 6 for December may or may not happen. But I gotta try. . . Incidentally, this meeting is of the origins of nitrosamines consensus group, and it is Rick's first meeting wherein he talks of scope, deliverables, etc.

Thanks!

Robin